



City of Hogansville
City Council
Meeting Agenda

Monday, February 21, 2022

**Meeting will be held at Hogansville City Hall,
111 High Street, Hogansville, GA 30230**

Mayor: <i>Jake Ayers</i>	2025	City Manager: <i>Jonathan H. Lynn</i>
Council Post 1: <i>Michael Taylor, Jr</i>	2025	Assistant City Manager: <i>Lisa E. Kelly</i>
Council Post 2: <i>Matthew Morgan</i>	2025	City Attorney: <i>Alex Dixon</i>
Council Post 3: <i>Mandy Neese*</i>	2023	Chief of Police: <i>Jeffrey Sheppard</i>
Council Post 4: <i>Mark Ayers</i>	2023	
Council Post 5: <i>Toni Striblin</i>	2023	* Mayor Pro-Tem

Regular Meeting – 7:00 pm

1. Call to Order – Mayor Jake Ayers
2. Invocation & Pledge

Consent Agenda

All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

1. Approval of Agenda: Regular Meeting February 21, 2022
2. Approval of Minutes: Mayor and Council Retreat February 4, 2022
3. Approval of Minutes: Regular Meeting February 7, 2022

New Business

1. Updated GEFA Loan Documents
2. Authorization to Issue Request for Qualifications (RFQ) for City’s Financial Institution

City Manager's Report

Council Member Reports

1. Council Member Taylor
2. Council Member Morgan
3. Council Member Neese
4. Council Member Ayers
5. Council Member Striblin

Mayor's Report

Adjourn

Upcoming Dates & Events

- February 22, 2022 – 6:30 pm | Meeting of the Downtown Development Authority at Hogansville City Hall
- March 7, 2022 – 7:00 pm | Regular Meeting of the Mayor and Council at Hogansville City Hall
- March 15, 2022 – 6:30 pm | Meeting of the Historic Preservation Commission at Hogansville City Hall
- March 17, 2022 – 5:30 pm | Meeting of the Hogansville Planning & Zoning Commission at Hogansville City Hall



02/04/2022

Mayor and Council Retreat

Meeting held at The Newnan Centre, 1515 Lower Fayetteville Road, Newnan, GA 30265

The Mayor and Council held their annual Mayor and Council Retreat on Friday, February 4, 2022. Present were Mayor Jake Ayers, Council Member Michael Taylor, Council Member Matthew Morgan, Council Member Mandy Neese, Council Member Mark Ayers and Council Member Toni Striblin. Also present were City Manager Jonathan Lynn, Assistant City Manager Lisa Kelly, and City Attorney Alex Dixon.

The meeting was called to order at 9:01am and adjourned at 4:32pm.

Respectfully,

LeAnn Lehigh
Deputy City Clerk



Regular Meeting

February 7, 2022

Meeting held at Hogansville City Hall, 111 High Street, Hogansville GA 30230

Call to Order, Invocation and Pledge: Mayor Jake Ayers called the meeting to order at 7 pm. Present were Mayor Ayers and Council Members Michael Taylor, Matthew Morgan, Mandy Neese, Mark Ayers and Toni Striblin. Also present were City Manager Jonathan Lynn, City Attorney Alex Dixon and Planning & Development Director Lynne Miller. An invocation and pledge of allegiance followed the call to order.

Consent Agenda

Motion: Toni Striblin moved that Consent Agenda be approved, including: (1) approval of the 7 Feb 22 agenda as presented, but with the addition of a Gas Authority presentation, and (2) minutes of the regular meeting held 18 Jan 22. Mandy Neese seconded the motion.

Discussion: None.

Roll Call Vote: Taylor (Yea), Morgan (Yea), Neese (Yea), M. Ayers (Yea) and Striblin (Yea).

Motion Passed: 5-0.

Presentation

Matt Wilbanks and Steve Edwards of Hogansville's natural gas provider Municipal Gas Authority of GA introduced themselves and noted that they are available any time for questions or concerns.

Executive Session – 7:05 pm.

Motion: Mandy Neese moved that the Mayor and Council go into Executive Session under the litigation exemption. Michael Taylor seconded the motion.

Discussion: None

Roll Call Vote: Taylor (Yea), Morgan (Yea), Neese (Yea), M. Ayers (Yea) and Striblin (Yea).

Motion Passed: 5-0.

The Regular Meeting reconvened at 7:17pm.

New Business

1. Approval of firm to provide engineering services for Lake Jimmy Jackson.

Motion: Toni Striblin moved that TSW designers be selected for the upcoming Land and Water Conservation (LWCF) grant project for Lake Jimmy Jackson. Mandy Neese seconded the motion.

Discussion: Jonathan Lynn explained that the City was recently awarded a \$87,500 federal LWCF grant, with a required \$87,500 match to be provided by the City's Recreation SPLOST (\$47,500) and Troup County (\$40,000). Staff recently advertised for a design engineer for this \$175,000 project, which will

include a playground, canoe/kayak launch, volleyball court, 4 small fishing pavilions and associated walkways. Three designers submitted their qualifications and proposals, with proposed fees ranging from \$37,600 to \$88,000. Staff are recommending that the firm with the lowest proposed fee – TSW, at \$37,600 – be selected for this grant project.

Roll Call Vote: Taylor (Yea), Morgan (Yea), Neese (Yea), M. Ayers (Yea) and Striblin (Yea).

Motion Passed: 5-0.

2. Consideration to take action on Ante-Litem Notice 1-A:

Motion: Mandy Neese moved that the City Council direct the City Attorney to decline Ante-Litem Notice 1-A. Mark Ayers seconded the motion.

Discussion: None

Roll Call Vote: Taylor (Yea), Morgan (Yea), Neese (Yea), M. Ayers (Yea) and Striblin (Yea).

Motion Passed: 5-0.

3. Consideration to take action on Ante-Litem Notice 1-B:

Motion: Mandy Neese moved that the City Council direct the City Attorney to decline Ante-Litem Notice 1-B. Michael Taylor seconded the motion.

Discussion: None

Roll Call Vote: Taylor (Yea), Morgan (Yea), Neese (Yea), M. Ayers (Yea) and Striblin (Yea).

Motion Passed: 5-0.

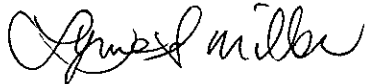
Mayor's Proclamation

Mayor Jake Ayers recognized Troup County School Counselor Norma Williams with a plaque proclaiming February 7-11, 2022 National School Counseling Week in Hogansville. A copy of the proclamation is attached as part of the permanent record for this meeting.

Adjournment

On a motion made by Council Member Neese and dually seconded, the meeting was adjourned at 7:30pm.

Respectfully submitted,



Lynne Miller, AICP
Planning & Development Director

CITY COUNCIL
Mayor Jake Ayers
Michael Taylor, Post 1
Matthew Morgan, Post 2
Mandy Neese, Post 3
Mark Ayers, Post 4
Toni Striblin, Post 5



Jonathan Lynn, City Manager
Lisa Kelly, Assistant City Manager
Alex Dixon, City Attorney

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COUNCIL ACTION FORM

MEETING DATE: February 21, 2022 **SUBMITTED BY:** Jonathan Lynn

AGENDA TITLE: Resolution to approve and accept GEFA Loan for Drinking Water State Revolving Fund

CLASSIFICATION (City Attorney must approve all ordinances, resolutions and contracts as to form)

- | | | | |
|---|-------------------------------------|--|---|
| <input type="checkbox"/> Ordinance (No. ____) | <input type="checkbox"/> Contract | <input type="checkbox"/> Information Only | <input type="checkbox"/> Public Hearing |
| <input checked="" type="checkbox"/> Resolution (No. ____) | <input type="checkbox"/> Ceremonial | <input type="checkbox"/> Discussion/Action | <input type="checkbox"/> Other |

BACKGROUND (Includes description, background, and justification)

The City of Hogansville's has received funding from the Georgia Environmental Finance Authority [GEFA] for \$2,934,000. The funding for this project will allow the City to expand our water line up Bass Cross Road from Highway 29 to Highway 54/100 interchange. It should be noted that while the entire loan amount is listed as \$2,934,000, there is a forgivable portion of \$700,000 within this total that reduces what is to be paid back through a 20 year period.

In recognition of our great work with financial patterns in the last several years, we were able to secure this loan approval with an interest rate of 1.13%.

City Council approved the authorization for application at the meeting of August 16, 2021 and subsequent acceptance of amount in November 2021.

As final paperwork is now completed, GEFA is asking for updated approvals with the signature of our current Mayor. No other conditions of funding approval have changed.

BUDGETING & FINANCIAL IMPACT (Includes project costs and funding sources)

Staff recommends authorization to approve this funding through the resolution with GEFA in the amount of \$2,934,000 with current signature of Mayor Ayers.

STAFF RECOMMENDATION (Include possible options for consideration)

This will be a budgeted item in subsequent budget years and operating under the assumption that we will draw down all funds, the monthly payment will be \$10,404.13. There is no anticipation that this will have any impact on our current budget.

EXTRACT OF MINUTES
RESOLUTION OF GOVERNING BODY

Recipient: CITY OF HOGANSVILLE

Loan Number: DW2020028

At a duly called meeting of the governing body of the Borrower identified above (the "Borrower") held on the ____ day of _____, the following resolution was introduced and adopted.

WHEREAS, the governing body of the Borrower has determined to borrow but not to exceed \$2,934,000 from the **DRINKING WATER STATE REVOLVING FUND, ADMINISTERED BY GEORGIA ENVIRONMENTAL FINANCE AUTHORITY** (the "Lender") to finance a portion of the costs of acquiring, constructing, and installing the environmental facilities described in Exhibit A to the hereinafter defined Loan Agreement (the "Project"), pursuant to the terms of a Loan Agreement (the "Loan Agreement") between the Borrower and the Lender, the form of which has been presented to this meeting; and

WHEREAS, the Borrower's obligation to repay the loan made pursuant to the Loan Agreement will be evidenced by a Promissory Note (the "Note") of the Borrower, the form of which has been presented to this meeting;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower that the forms, terms, and conditions and the execution, delivery, and performance of the Loan Agreement and the Note are hereby approved and authorized.

BE IT FURTHER RESOLVED by the governing body of the Borrower that the terms of the Loan Agreement and the Note (including the interest rate provisions, which shall be as provided in the Note) are in the best interests of the Borrower for the financing of the Project, and the governing body of the Borrower designates and authorizes the following persons to execute and deliver, and to attest, respectively, the Loan Agreement, the Note, and any related documents necessary to the consummation of the transactions contemplated by the Loan Agreement.

(Signature of Person to Execute Documents)

(Print Title)

(Signature of Person to Attest Documents)

(Print Title)

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.

Dated: _____

Secretary/Clerk

(SEAL)

CITY COUNCIL
Mayor Jake Ayers
Michael Taylor, Post 1
Matthew Morgan, Post 2
Mandy Neese, Post 3
Mark Ayers, Post 4
Toni Striblin, Post 5



Jonathan Lynn, City Manager
Lisa Kelly, Assistant City Manager
Alex Dixon, City Attorney

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COUNCIL ACTION FORM

MEETING DATE: February 21, 2022 **SUBMITTED BY:** Jonathan Lynn

AGENDA TITLE: Authorization to issue Request for Qualifications for City's financial institution for depository, cash management, and general banking services

CLASSIFICATION (City Attorney must approve all ordinances, resolutions and contracts as to form)

- Ordinance (No. ____)
- Contract
- Information Only
- Public Hearing
- Resolution (No. ____)
- Ceremonial
- Discussion/Action
- Other

BACKGROUND (Includes description, background, and justification)

The City of Hogansville currently utilizes Community Bank and Trust as our city's financial institution. City's are typically in the practice of placing this service out for proposals every few years in order to ensure that we are receiving the highest level of service for its financial needs.

This Request for Qualifications would be a solicitation for financial institutions that could provide depository, cash management, and general banking services. This would allow the city to review its banking costs, interest rate yield potential (if allowable), and explore potential services that could benefit the long-term financial security or efficiencies of city operations. The RFQ will be designed in such a manner to provide banks with the information necessary for the preparation of competitive submissions.

This process will be for the city's benefit and is intended to provide us with the necessary competitive information to assist in the selection process.

BUDGETING & FINANCIAL IMPACT (Includes project costs and funding sources)

As this is an RFQ, there is no financial impact to the city's budget. Any fees charged through the banking services for any awarded bid would be budgeted in a similar manner as they are right now but that would take place upon execution of any agreement with selected institution.

STAFF RECOMMENDATION (Include possible options for consideration)

Staff recommends authorization to issue a Request for Qualifications [RFQ] for financial services institution.